



Event Notification Form

Contact Information

Name:	Address:
Contact Phone:	Email Address:

- Individuals utilizing PTMD recreational amenities are required to carry a current Recreation Pass.
- Recreational Pass holders are allowed two guests per card holder.
- For events or gatherings that outnumber the allowable guests per Recreation Pass holder, an Event Notification Form is required to be submitted to clientservices@advancehoa.com **during normal business hours, at least 24 hours prior to the event.**
- District facilities are closed from 10:00 p.m. – 5:00 a.m. seven days a week.
- Fire pits must be manufactured, portable fire pits.
- Charcoal grills are permitted but must be removed by the end of the event.
- No dumping of ash or charcoal allowed.
- Temporary awnings and umbrellas for shade are permitted as long as such structure is not left unattended and is removed when user leaves.
- Loud music on the beaches or lakes is not permitted with audible sound beyond 25 feet.
- Respect of the community and your neighbors must be observed.
- Commercial events or events charging an entry fee are not permitted.
- Proper disposal of all trash before leaving is required.
- The private, personal consumption of alcohol is permitted for persons 21 years of age or older and in compliance with all applicable State and Local laws and regulations.
- Vandalism or destruction of property will not be tolerated. Cutting, disfiguring or removal of trees, rocks, or shrubs from the natural environment is not permissible.
- The undersigned is responsible for any damage caused to District facilities during this event.
- Patrol services will be notified and aware of the event details.

Event Information

Event Date:	Start Time:
Event Type:	End Time:
Event Location:	Number of anticipated guests:

THE UNDERSIGNED ACKNOWLEDGES THAT HE/SHE IS SOLELY RESPONSIBLE FOR THE ACTIONS OF ALL HOUSEHOLD MEMBERS AND/OR GUESTS USING THE AMENITIES. THE RECREATIONAL PASS HOLDER ACKNOWLEDGES AND AGREES TO FOLLOW THE ABOVE LISTED GUIDELINES AND RESTRICTIONS REGARDING THIS EVENT AND ACKNOWLEDGES AWARENESS TO COMPLY WITH ALL APPLICABLE RULES PERTAINING TO THE USE OF DISTRICT AMENITIES. IN THE EVENT OF DEFAULT, POUDRE TECH METRO DISTRICT WILL BILL THE UNDERSIGNED TO COVER ANY DAMAGES OR BREACH IN THIS AGREEMENT AS PERMITTED BY LAW.

 Signature

 Date

Please note, this is a notification – **not** a reservation